As hockey moves into Step 4 of England Hockey’s Roadmap in Returning to Play, it is essential that hockey providers assess the risks associated with hockey activity in line with England Hockey and wider Government guidance related to Covid-19.

England Hockey strongly recommend that all delivery organisers complete a Covid-19 specific risk assessment prior to the recommencement of hockey activity. This template should be used as a guide and completed in conjunction with a full risk assessment at the delivery venue in order to safely open these facilities and deliver hockey activity.

All Hockey organisers should appoint a ‘Covid-19 officer’ who is responsible for completion of this risk assessment and ensuring that all participants are compliant with all measures taken to ensure safety during hockey activity. It is strongly recommended that the delivery organiser completes a full risk assessment relevant to the venue and reviews this on a weekly basis.

**Risk Assessment**

**Completed by: William Buckley (COVID officer), Dave Gascoigne (Chair), Lisa Minchella (Vice Chair), Lisa Chappell (Ladies Section Chair), Ian Hedges (Men’s Section Chair), Sarah Sykes (Junior Section Chair), Alan Perry (Mens Fixtures Sec),**

**Date completed:20/08/2020**

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| Action to be considered | Action taken (to be completed by hockey organiser in association with the facility provider) | Significance of risk (low, medium, high) |
| General guidance |  |  |
| Ensure you have read and understood England Hockey’s Step 4 guidance | Read and understood. Circulated to all players via the website, social media. | Low |
| Ensure details of your club/association’s COVID Officer have been shared with all members | Emails to all members, website posting and social media posting.  All captains to circulate information to team members. | Low |
| Ensure compliance with Test and Trace by keeping a register (including contact details) of those individuals present at training/matches. These registers should be held in line with the activity provider’s data storage policy. | Each section will take a register of attendees at training session and transcribed into an email which will be sent to the [track.trace@englandhockey.co.uk](mailto:track.trace@englandhockey.co.uk) email within 24 hours of the session using the England hockey template. The COVID officer will be cc’d in.  For fixtures, captains will populate the same England Hockey template and transmitted to [track.trace@englandhockey.co.uk](mailto:track.trace@englandhockey.co.uk) within 24 hours of the fixture being completed. The COVID officer will be cc’d in.  All contact information for players is retained within the club registration system. Access is controlled as defined within the club privacy policy. | Low |
| Ensure all participants have signed an England Hockey Participant Agreement prior to playing hockey | All requirements will be transmitted to players via email, website, social media and team communications.  The England Hockey Club Portal will be checked to precompile a register, with players also being able to use their confirmation email as a proof of agreement before entering the pitch for training or fixtures. | low |
| Ensure all participants are aware of all COVID-19 policies and processes in advance of activity | Hockey Participant Agreement required before the players are allowed to conduct any activity at the site.  All requirements will be circulated on email, social media, website. This includes;    The Slazenger Hockey Club Covid Risk Assessment and supportive Risk Assessments. For Junior members, especially the very young the Risk assessment and emails etc. Is not to be relied upon and the face to face (socially distanced) contact prior to training is critical to running of the session or match. | low |
| Ensuring appropriate provisions in place to maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc | Training timings allow for registration, hand cleaning and pre-briefing.  For use of the pitch, there will be a oneway system, with separate entrances indicated at either end of the pitch.  There will be a way out for parents of young players during junior training.  Signage to be installed at the entrance to the pitch to prevent gathering at the pitch side. | Medium |
| Handwashing facilities (including soap and water) are available. Alternatively (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged. | Changing room toilets will be open. Social distancing will be required within the building, with signage to limit toilet occupancy to 1 person at a time. Hand sanitiser will be provided within the toilets  Hand Sanitiser will be provided within the clubhouse  Hand sanitiser will be positioned at the entrance to the pitch | Low |
| Ensure that disposable tissues/paper towels/anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins | Players encouraged to bring their own hand sanitiser to clean down equipment.  Bins are available to dispose of tissue paper/paper towels/anti-bacterial wipes.  Any bins used at the end of a day will be sealed and stored to follow the clubs Covid Risk Assessment. | Low |
| Display of education pieces, such as a symptoms chart and handwashing guidance, to raise awareness and promote safe practices | Signs to be installed at pitch side, and at appropriate locations around the club premises. This includes within the pitch, at the entrance, changing room toilets, car park and clubhouse.  Signage will be regularly reviewed to ensure that it is clear and legible. | Low |
| Ensure that suitable individuals, with appropriate training (including DBS checks if required), are available to support the safe delivery of activity, including ensuring appropriate supervision ratios are maintained. | DBS system is in place aligned with the Clubmark requirements. All captains and positions required by the EH safeguarding requirements are checked.  Sections ensure that appropriate group sizes are reviewed by those planning training provision. Training session to stay within the coaching supervision numbers. Information on coaching ratios is transmitted to all volunteers as part of the volunteer information pack. | Low |
| Consider how to manage non-compliance with actions taken to manage the risks of Covid-19. | It is highly likely that players and parents will forget to comply with Social Distancing and the specific requirements of EH that we have implemented into our Risk Assessments. It will be the requirement of all the adult members to kindly request social distancing is observed the hockey club Risk Assessment observed. . Serious breaches and or repetitive breaches of the Risk Assessment will be treated as a misconduct offence and dealt with using the clubs discipline procedure. | low |
| Provisions in place to manage arrival/departure of individuals to/from your facilities | Fixtures rep sends information to the incoming teams which illustrate all of the requirements of the clubs pitch one way system as part of fixture confirmation.  Similar information will be sent to the team captains and members of the club.  One way system in place for all attending. Large signage in place to remind users of the pitch. | low |
| If you are opening clubhouse facilities, ensure compliance with government guidance | Sports club have a processes and one-way systems in place, with signage, hand sanitiser stations, social distancing and PPE in place for employees where required | low |
| Game/Training guidance |  |  |
| Ensure equipment is cleaned and disinfected before and after use. This should include preparation of the pitch for training/matches which may include moving goals, netting, corner flags etc. | Pitch goals have fixed agreed locations and are not moved, goals are to be refrained from contacting. There are match goals and corner flags that are moved into place for weekend Matches sanitising or wearing gloves before handling and social distancing while following safe practices for moving equipment they are put out once at the start of the day and returned after the last game.  Balls either sanitised or left for the guidance duration of hard plastic surfaces. Any ball handled will be removed from play and isolated or sanitised and returned to use.  Hand sanitiser in place for users to clean hands before and after moving equipment. | low |
| Minimise the sharing of kit / equipment (including facemasks, goal keeping equipment etc.) | Kit is not shared as a general process and washed by the recipient.  It is club policy that under 18 players must wear face masks. Where these are club property it will be our process that they are not shared  It is the responsibility for all players over 18 to purchase their own if they deem it suitable.  Privately owned Facemasks will be advised not to be shared during the games. This includes during senior fixtures, If any are shared for safety reasons, they must be sanitised prior and post-handover with wipes. | low |
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| No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks, celebrations and any breaks in play. | Responsibility of all members of the club to observe this requirement.  Captains and coaches will help enforce this on game days and training, included within the pre-training or pre-match brief.  Guidelines will be circulated on web, email and social media to inform all members of the club in advance. Captains and team managers will circulate information to teams | low |
| Ensure appropriate First Aid provisions are accessible (see <https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>) | First aid kit in the pitch side equipment container for training. Each team captain and junior team manager has a first aid kit. Single use face masks will be purchased for the first aid kits.  Small single use bags (with plasters and wipes) to be stored next to first aid kit for minor injuries. To avoid cross contamination of the training first aid kit, and only used for emergencies.  A spare bag to be held in isolation in case change of bag and equipment is required.  Advice on first aid circulated to all members of the club  First aid CPR information included in all first aid kits and placed in the Defibrillator boxes | low |
| Consider whether personal protective equipment (PPE) is required to safely run hockey activity and who may require PPE (e.g. those providing first aid, physios etc.) | Refer above for PPE. Hockey Club has no physios or other roles which require additional PPE. | low |
| Ensure social distancing is maintained for substitutes, team staff, officials, spectators and during breaks in play. | Signage to be installed on the entrance and within the pitch area to encourage social distancing for spectators (outside the pitch) and parents stood pitch side (only where Safeguarding needs to be observed).  On match days only persons essential to the game will be allowed within the security gate and fencing. Spectators etc will view from outside the fence.  For team staff, substitutes and officials, information will be provided before each fixture or training session. | low |
| Follow guidance from officials regarding free hits, penalty strokes, penalty corners, restarts etc. | Information is circulated to membership using the online systems and social media.  Captains and coaches to complete pre training or match brief.  Club Umpires to enforce rules during games  Serious and repetitive failing to comply with the rules will be subject to a disciplinary ruling through the club or EH, whoever has responsibility at the time. | low |
| Identify any further risks specific to your environment: | n/a | n/a |

**Ensure these actions are considered in line with completion of a risk assessment of hockey activity within your club**

For further information regarding Covid-19 risk assessments, please visit England Hockey’s insurance centre, provided by Howden: <http://www.ps-hockey.co.uk/> or Sport England <https://www.sportengland.org/how-we-can-help/coronavirus/return-play>